

OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS

Executive Committee Meeting Minutes

Thursday, September 6, 2018

OPSR Conference Room

421 NW 13th Street, Suite 270

Oklahoma City, OK 73103

12:00 PM

The agenda was posted at 421 Northwest 13th Street, Colcord Building, Oklahoma City, Oklahoma on September 5, 2018 at 8:36 a.m.

Call to Order

Natalie Burns called the meeting to order at 12:05 p.m.

Roll Call

The roll was called by Chris Lee.

Members Present

Debra Andersen, Natalie Burns, Vaughn Clark, Ryan Posey and Ray Potts

Members Not Present

Misty Montgomery and Anthony Stafford

Staff Present

Diane Bell, Laura Hamilton, Chris Lee and Katie Parker

Guests Present

None

***Approval of Minutes**

The minutes of June 7, 2018 were reviewed by committee members.

Motion made by Ray Potts to approve minutes of the June 7, 2018 meeting, seconded by Vaughn Clark. The motion passed by acclamation.

***OPSR Financials**

Ryan Posey presented the OPSR Financials. Ryan noted that the organization will have exhausted the DHS funds for FY18 minutes those approved to carry over for website expenses in FY19. This new website will serve as a public purpose.

Motion made by Natalie Burns to approve the OPSR FY18 Financials, seconded by Ray Potts. Debra Andersen abstained. The motion passed.

Discussion was had on the budget. Debra Andersen shared that there is nothing new in the budget. Once this quarter is completed, there will be an update on the fiscal expenditures for FY19.

Preschool Development Grant

Debra Andersen presented on the Preschool Development Grant (PDG). This grant is federally funded and will hopefully be announced soon. Debra shared that this is a great opportunity for OPSR as much of the required are things that OPSR was put into law to do. This grant will support a needs assessment to improve alignment and coordination of early childhood birth to five. Governor Fallin has assigned OPSR as the lead agency for this grant. Debra shared the scope of the work and that there will be a 30% match for the total project. This grant will be a mixed delivery system to blend funding to help low-income families. OPSR has spoken with a representative from the Center for Learning Outcomes at Rutgers, who also works with the State Department of Education, to provide OPSR with a recommended focus.

Development of OPSR Board Agenda

The meeting will start with introductions, roll call, minutes and financials. Then, it will go into the logo and branding. After this, share the strategic plan/pathway along with indicators and outcomes. Debra Andersen shared the workflow that was approved in one of the Board meetings. This meeting is a “Planning” meeting and has recommendations from last year for how we influence the next year. Vaughn Clark shared that it is important to combine the strategic plan with the governor’s plan, as well as a one pager Board members can take with them as a summary. Debra will also share about Project HOPE and the interim studies at the OPSR Board meeting. OPSR is temporarily holding further development of a business partners’ network until work is completed on the Pathway strategic plan statewide indicators. These will be used in an education and engagement campaign. There was discussion about the governor’s transition plan and how OPSR should introduce the organization to all remaining gubernatorial candidates before the election. Suggestion was to have a one pager to give to new board members, agency heads and governor to give more information about OPSR.

Logo, Branding and Website Update

Debra Andersen shared the new logo video that Katie Parker created. The new website is set to launch on December 1, 2018. Registration for the 2019 research symposium will also open at that time to drive attendees to our new website to register.

Early Childhood Advocacy Campaign

This was not presented at the meeting.

Executive Director’s Report

Debra Andersen shared that there is an open position for program coordinator through some funding with Project HOPE. Interviews were conducted and hope to make an offer in the next week.

Chairperson's Comments

Natalie Burns shared that there will be several designee transitions. Natalie shared how the Finance and Operations committee should fill Kermit McMurry's seat as he has retired. Debra stated the vacancy should be filled by the Chairperson with consultation by the Finance Chair.

Announcements

- House Interim Study on Linking Data, October 3, 2018 - Representative Monroe Nichols recommend OPSR to take the lead.
- Early Childhood Research Symposium, January 17, 2019

Adjournment

The meeting adjourned at 1:40 p.m.

Next Meeting

The next meeting is November 15, 2018 at OPSR, 421 NW 13th, Oklahoma City, Oklahoma 73103 at 12:00 p.m.