

**OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS
EXECUTIVE COMMITTEE MEETING AGENDA**

Thursday, September 5, 2019
OPSR Conference Room
421 NW 13th Street Suite 270, Oklahoma City, OK 73103
12:00 p.m.

Mission: To lead Oklahoma in coordinating an early childhood system focused on strengthening families and school readiness for all children.

<i>ITEM</i>	<i>Presenter</i>
I. Call to Order	Annette Jacobi, <i>Chair</i>
II. Roll Call and declaration of a quorum Statement of Compliance with 56 O.S. §162.1b affirming the date, time and place of this public meeting of the Oklahoma Partnership for School Readiness was timely provided to be posted on the website of the Oklahoma Secretary of State. Also, public notice of the date, time, and place of this public meeting and the meeting’s agenda was prominently posted at the physical location of this meeting at least 24 hours in advance of this meeting.	Angie Clayton, <i>Secretary</i>
III. *Approval of Minutes <ul style="list-style-type: none"> • Review and approval of the minutes from the June 6, 2019 OPSR Executive Committee Meeting 	Annette Jacobi
IV. *OPSR Financials <ul style="list-style-type: none"> • Approval of OPSR/DHS Financials through June 30, 2019 • Update on OPSR/DHS FY20 Budget • FY20 OPSR Foundation and OPSR/DHS Budget (informational only) 	Will Lightfoot, <i>Treasurer</i>
V. Executive Committee Orientation <ul style="list-style-type: none"> • OPSR Board By-Laws – Responsibilities of Executive Committee • OPSR Board Member Expectations • OPSR Board and Foundation Dual Agreement • OPSR Board Powers, Duties and Cadence • Executive Committee meeting dates and times • Discussion and recommendations on Members-At-Large 	Debra Andersen, <i>Executive Director</i> Annette Jacobi
VI. *Establish Finance and Operations Committee Membership and Meeting Dates	Annette Jacobi
VII. OKFutures Progress and Timeline <ul style="list-style-type: none"> • Brief Update on Grant Activities – See OKFutures Quarterly Report • Needs Assessment • Strategic Plan <ul style="list-style-type: none"> ○ Discussion of strategy priorities ○ Recommendations for review by OPSR Board 	Debra Andersen

VIII. Development of OPSR Board Agenda <ul style="list-style-type: none"> • See Handout 	Annette Jacobi Debra Andersen
X. Executive Director's Report <ul style="list-style-type: none"> • See Executive Director Report Handout 	Debra Andersen
XI. Chairperson Comments	Annette Jacobi
XII. Announcements	Annette Jacobi
XIII. Adjournment	Annette Jacobi

Next Meeting: Thursday, November 14, 2019 at 12:00pm

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****Any agenda item may be an actionable item requiring a vote.***