

## **OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS**

### **Board Meeting Minutes**

Thursday, June 21, 2018

Department of Libraries

1:00 PM

**The agenda was posted at 200 NE 18<sup>th</sup> St, Oklahoma City, Oklahoma on Wednesday, June 20, 2018, at 12:30 p.m.**

### **Call to Order**

Natalie Burns, Chair, called the meeting to order 1:08 p.m.

Natalie Burns welcomed new board members Melissa McLawhorn Houston and Tom Bates, and new designee Gina McPherson.

Melissa McLawhorn Houston introduced herself. She is the new Secretary of Education and Workforce Development as well as the Oklahoma Labor Commissioner.

Natalie noted that Tom Bates has been appointed as the Interim Commissioner of the Oklahoma State Department of Health. In addition, Kermit McMurry has retired and as such, Gina McPherson has been appointed as the new designee from the Oklahoma State Regents for Higher Education. Amy Tate has accepted another position and will transition off the OPSR Board. Lastly, Kathy Cronemiller has been reappointed by the Governor to the OPSR Board.

Debra Andersen introduced her new staff member Katie Parker, Community Relations Specialist, and recognized the OPSR staff: Diane Bell, Laura Hamilton, Chris Lee and Megan Scott. Peggy Byerly was recognized as a partner from the Oklahoma State Department of Health

### **Roll Call**

The roll was called by Chris Lee.

### **Members Present**

Debra Andersen, Natalie Burns, Curtis Calvin (*Designee to Polly Anderson*), Angela Clayton, Vaughn Clark (*Designee to Deby Snodgrass*), Kathy Cronemiller, Joy Culbreath, Marny Dunlap, Rita Echelle (*Designee to Noel Tyler*), Kay Floyd, Melissa McLawhorn Houston, Annette Jacobi, Janet Karner (*Designee to Marcie Mack*), Sharon Morgan (*Designee to Joy Hofmeister*), William Lightfoot, Susan McVey, Shelly Patterson (*Designee to Rebecca Pasternik-Ikard*), Ryan Posey, Edd Rhoades (*Designee to Tom Bates*) and Sarah Roberts

### **Members Not Present**

Blayne Arthur, Lesli Blazer (*Designee for Ed Lake*), Ann Cameron, Bill Doenges, Kent Gardner, Gina McPherson (*Designee to Glen Johnson*), Misty Montgomery, Jessica

Ockershauser, Ray Potts, Anthony Stafford, Amy Tate (*Designee to Stephan Wilson*), Annie Koppel Van Hanken and Terri White.

### **Staff Present**

Diane Bell, Laura Hamilton, Christopher Lee, Katie Parker and Megan Scott

### **Guests Present**

Lia McHughes

### **Approval of Minutes**

Natalie Burns requested the Board review the minutes from the February 15, 2018 meeting.

*A motion was made by Susan McVey to accept the February 15, 2018 minutes. Kathy Cronemiller seconded the motion. The motion passed by acclamation.*

### **OPSR Financial Review**

Ryan Posey presented OPSR Financials. Within this document, he noted there are funds for OPSR's website. Ryan then moved onto the FY19 Foundation & State Budget. Ryan reported that DHS has approved carryover funding into FY19 to support website development. There was discussion about OPSR Foundation funding and if that funding is guaranteed. Debra shared that OPSR Foundation's budget for FY19 is fully funded. In addition, Debra explained how funding is used to support staff.

*A motion was made by Ryan Posey to approve the FY19 Budget. Marny Dunlap seconded. Melissa McLawhorn Houston abstained. Motion passed.*

### **Political Will Building Campaign**

- CED
  - The Center for Economic Development created a Return on Investment Infographic for Oklahoma. Discussion included alternatives to stating AA or BA in the document, such as listing certificate or post-secondary education, potentially using gender-neutral colors or different colors. Debra Andersen shared that the developers can change the colors easily. Other suggestions included using the word TANF instead of public welfare; demonstrating more savings; totaling savings in the blue area of the graphic; adding background as to why certain data were used; and creating a FAQ to go along with this document.
- OPSR 2018 Candidate Survey
  - Debra Andersen stated that OPSR sent candidate surveys to all 14 gubernatorial candidates and received five responses. In addition, she disclosed that candidates were told their responses would be shared with the public. OPSR hopes to receive more responses before voting.
- Gubernatorial Candidates
  - Debra Andersen reported that the Ethics Committee confirmed if the OPSR Board wants to invite gubernatorial candidates to a board meeting then all candidates must be invited. In addition, candidates cannot fundraise on the premises because the Department of Libraries is a public building. If a

current elected public official is at a Board meeting, he or she can contribute to the discussion from the perspective of their position but cannot try to gain votes by speaking at a board meeting. Discussion on candidates sending a surrogate; the format of a meeting with candidates; and potentially working with another organization occurred. Another option discussed was to request meetings with candidates. OPSR Board members agreed that the decision to either have candidates attend an OPSR Board meeting or request a meeting would be left up to the OPSR leadership.

Melissa McLawhorn Houston left at 1:54 p.m.

Sarah Roberts arrived at 1:59 p.m.

### **Strategic Plan and Fiscal Year Goals**

- Natalie Burns shared a pared down version of the OPSR Board Focus and Duties in order to reduce confusion and assist new board members. This document will also dictate specific goals for 2019; how each meeting will flow; and Board member duties. There was discussion on what else should be included in this document as well as a suggestion to gear actionable items towards legislative mandates.

*A motion was made by Kathy Cronemiller to accept the content in this document. Curtis Calvin seconded. The motion passed by acclamation.*

- The School Readiness Pathway (Pathway) was reviewed and Debra explained how the supporting documents are created. Debra shared that three Pathway documents are driven by data. The health-focused document is the most complete out of the three. Shelly Patterson is overseeing this work group. This group has been working to select data sources and indicators that are easily accessible and reliable. After this document is complete, it will be shared with an invested group to gather feedback.
- The other two Pathway supporting documents will be: 1) Children are engaged in high quality early care and learning; and 2) Parents have access to education and support services.

Melissa McLawhorn Houston returned at 2:11 p.m.

### **OPSR Foundation Report**

Debra Andersen presented the Foundation Report as Mr. Doenges, Foundation Board Chair, was not present.

- The 2019 Early Childhood Research Symposium will be held on January 17, 2019.
  - Following on the success of the 2018 Symposium and the excellent research to share, the 2019 theme will be focused on family engagement.
  - Organizers are checking if Dr. Jack Shonkoff, Director of the Center on the Developing Child at Harvard University, is available to present.
- Debra thanked everyone on the OPSR Board who donated during the Week of the Young Child in April.
- Grant Proposal Updates
  - Debra thanked Marny Dunlap and Curtis Calvin for going to Washington, D.C. for the Project HOPE grant interview as well as the rest of the team

members who were not able to make the in-person interviews but were still on the call. OPSR has not heard if it has been selected for a Project HOPE grant.

### **Executive Director Report**

Debra Andersen reported the following and provided a handout.

- Operations Updates
  - Katie Parker was hired as the Community Relations Specialist along with two summer office assistants.
- OPSR has contracted with liquidfish, based out of Oklahoma City, for logo and website development.
- Grant Updates
  - W.K. Kellogg and George Kaiser Family Foundation Grants – Staff is working with researchers to assist in the completion of final reports and explore a new grant application in the fall. Reports will be prepared on:
    - Data Integration
    - Early Learning Inventory
  - OPSR Foundation's Community Grants – There are four community projects and reports on these projects' progress that will be made in July.
- Project SHINE – As part of this grant, there is a data-matching project between home visiting and SoonerStart data. OPSR is helping to facilitate this conversation between the Department of Education and the Health Department.
- Community Cafes with the Oklahoma State Department of Health (OSDH) – OPSR has hosted five community cafes and will host two more to help inform OSDH's child abuse prevention plan. These community cafes have been conducted with two groups at each site for stakeholders and parents. These forums have brought forth great conversations and the uniqueness of each community. There has been great media coverage in Altus, Oklahoma City, Woodward and Tulsa.
- LENA Partnership Pilot – There are several organizations interested in piloting this project. Additional planning will occur.
- 2018 Legislative Session Activities – Megan Scott shared what was going on during the 2018 legislative session.
- Debra Andersen reported on the regular contacts between Governor Fallin's office and OPSR staff for counsel on several issues during the legislative session.

### **Chairperson Comments**

No comments

### **Announcements**

- Community Cafes
  - Elk City, June 26, 2018
  - Ada, June 27, 2018
- Elliot Regenstein from Foresight Law/Policy will present on July 24, 2018 at the Ambassador Hotel about the Early Childhood Integrated Data Systems and how next steps can be supported.
- Kay Floyd distributed fact sheets on Head Start with the addition of the grantees on them.

- Angie Clayton shared that on July 27 at 9:30 a.m. there will be a meeting at the Department of Human Services office about the rates and standards of childcare.

**New Business**

Natalie Burns asked for any new business. No new business.

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**Adjourn**

Natalie Burns declared that the meeting be adjourned at 3:17 p.m.

**Next Meeting:**

The next regularly scheduled meeting is on Thursday, September 20, 2018 at 1:00 p.m. at the Oklahoma Department of Libraries in Oklahoma City.