

OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS

Finance and Operations Committee Meeting Minutes

Thursday, February 1, 2018

OPSR, 421 NW 13th St., Suite 270, Oklahoma City, OK

11:00 a.m. – 12:00 p.m.

OPSR Mission: *To lead Oklahoma in coordinating an early childhood system focused on strengthening families and school readiness for all children.*

The agenda was posted at 421 Northwest 13th Street, Colcord Building, Oklahoma City, Oklahoma on Wednesday, January 31, 2018 at 8:36 a.m.

Call to Order and Welcome

The meeting was called to order by Ryan Posey at 11:02 a.m.

Members Present:

Debra Andersen, Kermit McMurry, Susan McVey, Ryan Posey, and Paul Shinn

Members Not Present

Kathy Cronemiller

Roll Call

Roll call was provided by Chris Lee

Approval of November 29, 2017 Minutes

Ryan Posey presented the minutes of the November 29, 2017 meeting.

A motion was made by Paul Shinn to approve the November 29, 2017 minutes as presented. Susan McVey seconded the motion. The motion was passed by acclamation.

Review and Approval of Mid-Year FY18 OPSR Financials

Ryan Posey presented the mid-year financials. Laura Hamilton explained to members that she made changes to the format based on previous discussion with the committee. These changes will make it easier for the board to understand how much of the total budget has been spent year to date.

A Motion was made by Susan McVey to approve Mid-Year FY18 OPSR Financials. Paul Shinn seconded the motion. The motion then passed by acclamation.

Discussion of FY19 Budget Projection

Debra Andersen suggested that the committee start looking at FY19 funding. Paul Shinn recommended that the committee create a proposal for Director Lake. The proposal should state what OPSR hopes to achieve with the funding, connecting the projects to services that DHS provides. Debra Andersen stated that she is watching for new grant opportunities with private funders.

Executive Director Report

Early Childhood Research Symposium

- There has been good feedback about the Research Symposium. Attendance doubled from last year's event.
- About half of the participants participated in the Zeetings application used at the Symposium.
- The staff will have a follow up meeting to discuss the symposium and will present the feedback at the OPSR Board meeting.
- The Gaylord Foundation has expressed interest in becoming a sponsor of the Symposium next year.
- Laura Hamilton provided a brief budget summary of the revenues and expenses of the Symposium.

Operations Update

- The OPSR Foundation is considering having a fundraiser during the Week of the Young Child in April.
- Barnes and Noble reached out during Christmas time wanting to partner with OPSR, asking if OPSR volunteers would like to wrap gifts. OPSRF would receive the tips. This was not a good fit, but has created a connection with Barnes and Noble and the potential to do something in the future.
- Discussion was held on carryover bills and new bills that are being introduced in the legislature.

Announcements

No Announcements

Adjournment

The meeting officially adjourned at 11:38 a.m.

Next Meeting

The next meeting is scheduled for Thursday, May 31, 2018, at 10 a.m. at the OPSR conference room located at 421 NW 13th Street, Suite 270, Oklahoma City, OK 73103.