

OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS

Executive Committee Meeting Minutes

Thursday, November 16, 2017

Smart Start Oklahoma Conference Room

421 NW 13th Street, Suite 270

Oklahoma City, OK 73103

12:00 PM

The agenda was posted at 421 Northwest 13th Street, Colcord Building, Oklahoma City, Oklahoma on November 15, 2017 at 10:44 a.m.

Call to Order

Ann Cameron called the meeting to order at 12:03 p.m.

Roll Call

The Roll was called by Chris Lee.

Members Present

Debra Andersen, Natalie Burns (arrived at 12:26 p.m.), Ann Cameron (left at 1:21 p.m.), Vaughn Clark (left at 1:55 p.m.), Misty Montgomery (arrived at 12:39 p.m.), Ryan Posey, and Anthony Stafford

Members Not Present

Ray Potts

Staff Present

Diane Bell, Kiersten Durning, Laura Hamilton, Chris Lee and Megan Scott

Guests Present

No guests present

***Approval of Minutes**

The minutes of August 30, 2017 and September 7, 2017 were reviewed by committee members.

Motion made by Anthony Stafford to approve minutes of the August 30, 2017 and September 7, 2017 meeting, seconded by Vaughn Clark. Ann Cameron abstained. The motion passed.

***OPSR Financials**

Ryan Posey presented the Financials. He noted that the report is in a different format due to the inclusion of the OPSR Foundation budget. The Committee discussed the benefits of this new OPSR Financials Report.

Motion made by Ann Cameron to approve the OPSR Financials and the layout of the budget, seconded by Vaughn Clark. The motion passed by acclamation.

OPSR 2018 Focus Areas

Per the Board's agreement to focus on several key areas for FY18, Debra Andersen reviewed work occurring in some of these areas. On the Early Childhood Integrated Data System and Early Learning Inventory areas, the W.K. Kellogg and George Kaiser Family Foundations grants are funding the staff time. Additionally, a Child Trends grant for \$20,000 and technical assistance has been awarded to OPSR to be more purposeful in integrating home visiting data with early childhood data systems. Regarding the annual Early Childhood Research Symposium, sponsorships are being solicited currently with the Foundation having received new sponsorships from Chesapeake, TSET, and Griffin Communications to date. Debra is currently working with a production company to provide in-kind work to create a video for the symposium. The Home Visiting Report is due on December 1 to the legislators, Governor and Oklahoma Commission on Children and Youth. This report will provide outcome results for home visiting programs as defined in the Family Support Accountability Act.

Ann Cameron shared the recommendation of the OPSR Foundation that the Smart Start Oklahoma name transition to the Oklahoma Partnership for School Readiness (OPSR). This recommendation was met with full agreement of Executive Committee members with the intention to present to the full board at the next meeting. There will be several benefits to this change, including providing a clearer statement about the organization when fundraising. Ann also shared that the Foundation has identified the Week of the Young Child in April as a time to ask for donations.

Misty Montgomery reported on the Community Strategies work group. She has identified Altus as a potential community to work with due to the previous and current relationship with OPSR. Ideas for partnering more broadly across the state continue to be discussed. Shelly Patterson chairs the State and Community Needs Assessments work group. Debra Andersen reported this group will focus on identifying and organizing early childhood data indicators to be shared with community leaders. The Adverse Childhood Experiences (ACEs) group meets tomorrow to focus on policy recommendations.

OPSR Funding, Legislative and Policy Priorities for 2018

The Committee discussed the reduction of OPSR funding from DHS and plans for future years. Committee members agreed it would be appropriate to make funding requests to the director of DHS as well as similar pursuits with all agencies legislatively responsible for coordination with OPSR. The Committee agreed that a new additional approach to liaising with the Governor's office on legislative and policy priorities would be to dedicate a portion of each board meeting to identifying issues for timely submission.

***2018 OPSR Board, Executive Committee and Finance Committee Meeting Dates**

Natalie Burns presented the meeting dates of the OPSR Board, Executive Committee and Finance and Operations Committee. The committee agreed that the proposed May 17 meeting date should be moved to June 21 for the OPSR Board for budget cycle reasons and for the Executive Committee would move from May 3 to June 7. Lastly, the Finance and Operations Committee would meet four times instead of six in 2018 and would move to a Thursday meeting date instead of Wednesday.

Meeting Dates as Followed

OPSR Board

- February 15, 2018
- June 21, 2018
- September 20, 2018
- December 6, 2018

Executive Committee

- February 1, 2018
- June 7, 2018
- September 6, 2018
- November 15, 2018

Finance and Operations Committee

- February 1, 2018
- May 31, 2018
- August 30, 2018
- November 8, 2018

A motion was made by Ann Cameron to accept the proposed meeting dates for the OPSR Board, Executive Committee and Finance and Operations Committee with the changes noted above. Anthony Stafford seconded the motion. The motion passed by acclamation.

Smart Start Oklahoma Transition

The Executive Committee discussed transitioning away from using the name “Smart Start Oklahoma” when referring to the organization and only using the name referred to in state legislation, which is the “Oklahoma Partnership for School Readiness.” This change will reduce confusion between the state office and local organizations who choose to continue to use the name Smart Start. There are currently two websites maintained by OPSR, which are smartstartok.org and opsrfoundation.org. The Smart Start Oklahoma website (smartstartok.org) needs substantial upgrades and cannot be edited to update information. The OPSR Foundation has suggested getting a quote from Funnel with whom there is a previous relationship and to seek other website developers.

The decision to discontinue using Smart Start Oklahoma as the business name for the organization will be presented to the OPSR Board for approval.

OPSR Board Agenda

The Committee developed the OPSR Board Agenda. Discussion was had on recognizing a recently departed board member for all of his work on early childhood in Oklahoma and as an OPSR Board member. Debra Andersen will find out if he is open to receiving recognition at the next board meeting in addition to the planned award he will be given at the Annual Early Childhood Research Symposium in January.

Executive Director’s Report

- The OPSR Annual Report has been sent out electronically to the legislature and OPSR Board members.

- The Home Visiting Outcomes Measurement Report is due on December 1 to the legislators and Governor. A contract was developed to write the report.
- The State Department of Education received a literacy grant and will partner with OPSR as a resource.
- Four \$5,000 community grants from the Foundation were awarded to previous DHS/Smart Start Oklahoma communities, which were Lawton, Ponca City, Altus and Bartlesville.

Chairperson's Comments

Natalie Burns thanked the staff for Annual Report.

Announcements

The Early Childhood Research Symposium will be held on January 25, 2018 at the University of Central Oklahoma with an invite-only reception the night before on January 24th.

Adjournment

The meeting adjourned at 2:05 p.m.

Next Meeting

The next meeting is February 1, 2018 at OPSR, 421 NW 13th, Oklahoma City, Oklahoma 73103 at 12:00 p.m.