

## **OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS**

### **Board Meeting Minutes**

Thursday, February 14, 2019

Department of Libraries

1:00 p.m.

**The agenda was posted at 421 Northwest 13<sup>th</sup> Street, Colcord Building, Oklahoma City, Oklahoma on February 13, 2019 at 1:00 pm.**

#### **Call to Order**

Natalie Burns called the meeting to order at 1:07 p.m.

#### **Roll Call**

The roll was called by Chris Lee.

#### **Members Present**

Debra Andersen, Natalie Burns, Ann Cameron, Kathy Cronemiller, Joy Culbreath, Marny Dunlap, Kay Floyd, Melinda Fruendt, Kent Gardner, Audra Haney (*designee to Terri White*), Annette Jacobi, Janet Karner (*designee to Marcie Mack*), Melody Kellogg, Cindy Koss (*designee to Joy Hofmeister*), William Lightfoot, Shelly Patterson (*designee to Rebecca Pasternik-Ikard*), Ryan Posey, Ray Potts, Edd Rhoades (*designee to Tom Bates*), Anthony Stafford, Annie Van Haken, Marshall Vogts (*designee to Brent Kisling*).

#### **Members Not Present**

Curtis Calvin (*Designee to Polly Anderson*), Angela Clayton, Bill Doenges, Gina McPherson (*Designee to Glen Johnson*), Ed Lake, Misty Montgomery, Jessica Ockershauser, Sarah Roberts, Jennifer Stepp (*Designee to Stephan Wilson*).

#### **Staff Present**

Diane Bell, Marissa Caballero, Gabrielle Jacobi and Chris Lee

#### **Guests Present**

Jennifer McKay and Quen Wilczek

#### **\*Approval of Minutes**

The minutes of December 6, 2018 were reviewed by board members.

*Motion was made by Kent Gardner to accept the December 6, 2018 minutes. Kathy Cronemiller seconded the motion. Annie Van Hanken, Marshall Vogts, and Melinda Fruendt abstained. The motion passed.*

#### **\*OPSR Financials**

Ryan Posey stated that the FY19 budget has increased due to matching funds for the OKFutures grant and salary is split between three lines: salary, fringe benefits and indirect costs. "OPSR Contract" refers to matching funds used for grant efforts. Natalie Burns indicated that money has been committed by DHS for the next fiscal year. Annette Jacobi asked why money had already

been committed, Debra Andersen said it will be helpful for the subsequent grant application, which the board all agreed.

Posey shared a the revised FY19 budget document with altered format and explained the reasoning behind the change. The new format allows the OPSR board to review and approve only the spending it is responsible for overseeing. He explained that board members may see more detail or view a combined OPSR/OPSRF budget by request at anytime and staff will provide that.

Annie Van Hanken asked if UCO indirect costs are generalized across the OKFutures grant. Posey explained that they are not because the grant flows through OPSRF. Ann Cameron clarified that OPSR's Preschool Development Grant is referred to as OKFutures and the organization will refer to it as that going forward.

*Motion was made by Finance and Operations Committee to approve the revised FY19 Budget. Annie Koppel Van Hanken seconded the motion. The motion passed by acclamation.*

### **OKFutures Grant**

Debra Andersen discussed the vision for the OKFutures grant and stressed that the grant is not exclusive to support OPSR, but is intended to benefit all agencies and programs serving children in Oklahoma. Originally only 40 states were to be awarded, but ultimately 45 states and territories received funding. Grant applicants that asked for less than \$1.5 million received their full request while all other received 71% of their requested budget. OPSR was awarded more than \$3.1 million with \$935,019 match requirements. The grant budget was revised by OPSR in January and turned into HHS' Administration for Children and Families (ACF) on January 28<sup>th</sup>. Five new staff members will be added to support grant activities. OPSRF is the official applicant to whom the grant was awarded and who will provide grant oversight and reporting. The OPSR Board and staff are responsible for guiding activities in order to support the vision. There are three teams that will guide the five required activities of the grant. Activities will be interwoven with the Project HOPE E-LEaD team in order ensure all future goals are designed through an equity lens. Andersen invited all board members to serve on a team and explained that there will be additional opportunities to get involved in the grant's strategic planning activities.

Marshall Vogts asked what the timeline was for hiring the five open positions. Andersen said that an offer had already been made for the grant manager position and that individual would begin Monday, February 18<sup>th</sup>. The three project coordinator positions have received over 60 applicants. Natalie Burns urged Board members to share the positions with qualified applicants they may know. Ray Potts asked if the staff will be located at the OPSR office and Andersen confirmed this. Cameron reminded the board that a 30% match will still be required in order to apply for subsequent PDG/OKFutures grants and the full board agreed that securing funds will be critical.

Andersen continued noting the first grant activity will be to develop a needs assessment. Marny Dunlap asked if we were looking at existing data sets, finding gaps and trying to find the answers to those gaps. Dunlap also asked if the needs assessment will include nongovernmental data, such as medical data. Andersen replied yes to both. Annette Jacobi shared that at the last

legislative session a bill was passed for a trauma informed task force and had the first meeting yesterday. In that meeting yesterday, it was very apparent that there is a great need across the state for a needs assessment, especially in rural areas. The task force would like to combine efforts for what overlaps between the groups.

Melinda Fruendt shared that there are a lot of unused resources for people with disabilities and they should be involved in discussions.

Andersen presented the second activity to be the development of a strategic plan. The plan may be approved by the board at the June 20, 2019 meeting, depending on the timing of the work.

Andersen then shared the third activity of maximizing parental choice and knowledge. This activity will be ongoing throughout the grant cycle. OPSR staff member Katie Parker is researching national marketing firms with experience in crafting messages to parents about childcare and early childhood resources.

Andersen continued with activity four - sharing best practices. Andersen reiterated that this grant does not pay for increasing direct services for children and families, but instead focuses on systems building. Dunlap asked if the conference Andersen talked about would only be in state and Andersen said there might be room for out of state in order to gain different expertise.

Finally, Andersen explained activity five as quality improvements. As part of this activity, Andersen shared that OPSR will implement “LENA Help Me Grow”, which is a tool/program that helps caregivers increase interactive talk with children zero to three. The pilot programs will run for a full semester. Dunlap asked if LENA has baseline child interaction data and Andersen said that research shows that for low-income childcare centers, the talk time is less than in a child’s own home. Van Hanken who has seen the project explained further agreeing that it is like a “fitbit for language” because it captures the interaction in real time. She also shared LENA has an amazing impact on adult behavior because it provides weekly reports, which can be aspirational. Van Hanken said that she was initially a skeptic but the evidence that it works is very strong.

### **Third Quarter: Examine Progress**

The Board focused on policy and legislative progress underway that will impact Oklahoma’s young children. Andersen shared that Governor Stitt had recently announced a Cabinet Secretary of Human Services and Early Childhood Initiatives and that OPSR is currently monitoring SB11, HB1930, HB2212. Cindy Koss said it’s too early in the legislative session to tell which measures to adjust the school funding formula will have traction. Kay Floyd and Koss both agreed that because the school funding formula is equitably distributed, the only change they’d like to see is more funding across all levels. Burns asked what the next deadline was for bills and Potts shared the bills need to be out of committee by February 28<sup>th</sup>. Patrick Klein shared that HB1287 and HB1288 are shell bills that DHS is watching. Kathy Cronemiller shared that HB2212 is one that she is monitoring. The bill would give advance notice to child care centers so they can prepare for DHS assessment by gathering necessary materials beforehand. This bill has passed out of committee. Klein clarified that there will still be unannounced safety visits. Other legislation being monitored by the board included SB40, which would end the Soon to be Sooners program,

SB 191, which is a workforce development bill, SB154, which will create a taskforce to monitor deaf children.

Andersen shared that Governor Stitt signed a letter for OPSR to apply for a Pritzker grant on behalf of the state of Oklahoma. She also shared a social media progress update for OPSR with the sharing of a social media report and summarized the outcomes from OPSRF's annual research symposium hosted at UCO and bringing research from across the state and nation to Oklahoma.

A progress report by Diane Bell on Project HOPE was also given that explained OPSR is monitoring infant mortality through an equity lens. While Oklahoma's infant mortality rate is decreasing overall, certain populations like African American and American Indian continue to have very high rates.

Anthony Stafford left at 2:46 pm  
Annie Van Hanken left at 2:48 pm

### **Executive Director's Report**

Andersen deferred to Cronemiller to share a report from OPSRF. Cronemiller announced that Bill Doenges has retired as OPSRF President and thanked him for his time and expressed gratitude from all of the Foundation. Cronemiller also shared that the OPSRF Board is working closely with their attorney and an accountant to do ensure due diligence on the OKFutures grant management.

Andersen shared that she had the honor of presenting at Child Care Trends Conference in Washington D.C. Andersen also updated the Board on progress related to the OPSR-led ECIDS data linking project, noting that the Oklahoma Departments of Health and Education had signed an MOU agreeing to link their data. She said that OSDH staff said that because of this, the data is more accurate and takes burden off providers to record this information. Finally, Andersen noted that the organization Child Trends will come to Oklahoma March 11, 2019 for a meeting and board members can expect an invite soon.

Kent Gardner left at 2:58 pm

### **Chairperson's Comments**

Burns reminded members that it's time to slate officers for the board at the June board meeting. She asked members to please reach out to Cameron with nomination of one's self or another. Executive Committee would then vote on the slate to be presented at the June meeting.

Burns also asked members to continue to share candidates who might be appointed by the Governor to serve on the OPSR board. Several positions will be open as of the fall. Ideas and or nomination can be sent to Debra Andersen, Chris Lee or herself.

### **Announcements**

Potts said he is really encouraged that early childhood is getting traction in our state and across the country. The Potts Family Foundation has shown a film on trauma across the state for more than 8,000 people.

Fruendt invited everyone to People's with Disabilities Awareness Day at the capitol March 12, 2019 at noon.

### **Adjournment**

3:06 p.m.

### **Next Meeting**

The next meeting is June 20, 2019 at the Department of Libraries at 1:00 p.m.